

NOTES FOR GUIDANCE OF EXPORTERS

STANDARD FOOD SAFETY PREMISES ENDORSEMENT FOR EXPORT

1. IMPORTANT

These notes provide guidance for exporters.

The notes should not be read as a standalone document but in conjunction with the attached Food Safety Premises Endorsement for Export.

WE STRONGLY RECOMMEND THAT EXPORTERS SHOULD OBTAIN FULL DETAILS OF REQUIREMENTS FROM THE IMPORTING COUNTRY, OR THEIR REPRESENTATIVES IN THE UK, IN ADVANCE OF EACH CONSIGNMENT.

2. SCOPE OF THE ENDORSEMENT

The Endorsement must be used only for the export of products for human consumption as specified on the certificate.

3. CERTIFICATION BY AN OFFICIAL INSPECTOR

The certificate may only be signed by an Environmental Health Officer or a Food Safety Officer.

4. GENERAL CONSIDERATIONS RELATING TO COMPLETION OF THE CERTIFICATE

Amendments may only be made by the Official Inspector. These must be initialled and recorded using any ink colour **OTHER THAN BLACK**.

Any authorised deletions that cannot be entered electronically or typed must be made using a ruler and a fine black pen. Diagonal deletions must **NOT** be used. Each line to be deleted must be ruled out providing an effect similar to that of typewritten deletions.

CERTIFICATE NUMBERING: Each certificate will be uniquely numbered when it is issued by the LA.

The Official Inspector's signature should be in any ink colour **OTHER THAN BLACK**.

The Certificate should be stamped with the Official Inspector's stamp in any colour **OTHER THAN BLACK**.

Once a certificate has been issued the Official Inspector must keep a copy for his/her own records.

5. DISCLAIMER

This certificate is provided on the basis of information available at the time. It is the exporter's responsibility to check the certificate against any relevant import permit or any advice provided by the competent authority in the importing county. If these do not match, the exporter should contact the Local Authority without delay.