

Licensing Act 2003

Form to make a representation about an application for a premises licence or club premises certificate

To be read in conjunction with 'Making representations about a licence application'.

Privacy Statement

We are collecting your information in order to process a licence application in accordance with the Licensing Act 2003. For more information on how we use your information, please refer to the Privacy Notice on our website: www.worcsregservices.gov.uk/about-us

Details of the premises

Applicant name (if known):

Application number (if known):

Premises name:

Premises address:

Application for the grant of a:	Premises licence	Club Premises Certificate
Application to vary an existing:	Premises licence	Club Premises Certificate
Application to review an existing:	Premises licence	Club Premises Certificate

Details of person making representation

If you are acting as a representative, you must complete the next section as well as this one.

Full Name:

Address:

Contact telephone number:

Email:

Please note that a full copy of your representation (including your name and address) will be sent to the applicant and will be a publicly available document at any hearing related to the application.

Additional details when making a representation on behalf of another person

In what capacity do you make a representation?

Which person, persons, or group do you represent:

You must include evidence of your authorisation to make a representation on behalf of the person, persons, or group you have named with your representation.

Your representation

Under the Licensing Act 2003, a representation is only considered relevant if it relates to the likely impact of the application on the promotion of the four licensing objectives:

- Prevention of crime and disorder
- Public safety
- Prevention of public nuisance
- Protection of children from harm

Representations that are deemed vexatious (intended to cause annoyance without valid reason) or frivolous (lacking seriousness or substance) will not be considered.

Enter your representation below, indicating which licensing objective(s) you consider applicable. Be as specific as you can and provide examples where relevant.

Continue your representation on this page if you need to:

Signature of person making a representation

It is an offence, under Section 158 of the Licensing Act 2003, to knowingly or recklessly make a false statement in connection with a licence application. This is punishable, on conviction, by a fine of up to £5,000.

Signature:

Print Name:

Date:

Submitting your representation

You can submit this form by email to: enquiries@worcsregservices.gov.uk

Postal representations can be sent to:

Licensing, Worcestershire Regulatory Services, Wyre Forest House, Finepoint Way,
Kidderminster, DY11 7WF

In all cases, representations must be RECEIVED by the licensing authority before the end of the consultation period.

Notes

Submitting the form electronically

If completing this form on your computer, save it as a new document and check your changes have been retained *before* sending it to Worcestershire Regulatory Services.

If you have problems with saving the PDF, try printing it using 'Microsoft print to PDF'. This will create a new PDF of the document as it would be if printed out on paper, which should retain your content.

Attendance at a Licensing Sub-Committee hearing

As a person making a representation about a licence application you are entitled to attend any hearing called to determine whether the licence can be issued and, if so, in what form. You will be notified of the hearing date should one be necessary.

If you do not withdraw your representation and do not attend the hearing for any reason, your representation will still be considered.