

**Food Hygiene Rating Scheme
Request for a re-visit**

Notes for businesses:

- As the food business operator of the establishment you have a right to request a re-visit for the purposes of re-rating if you have taken action to rectify the non-compliances identified at the time of inspection.
- You can make one request for a re-rating for each planned statutory inspection by the local authority and you can make this at any time after the statutory inspection provided that you have made the required improvements. There is no limit on the number of requests you may make but each will be subject to the £178.00 fee. .
- You must provide details of the improvements made with your request, including supporting evidence where appropriate.
- After payment is received an unannounced visit will be made. The 'stand-still' period of three months will not be applied and the re-visit will be carried out within three months of the receipt of your request and payment of the fee.
- The local authority officer will give you a 'new' food hygiene rating based on the level of compliance that is found at the time of the re-visit - you should be aware that your rating could go up, down or remain the same.
- To make a request for a re-rating, please use the form below and return it to enquiries@worcsregservices.gov.uk – contact details are provided with the written notification of your food hygiene rating.

Business details

Food business operator/proprietor

Business name

Business addresses

Business tel. number Business email

Inspection details

Date of inspection Food hygiene rating given

Action taken

Please describe the remedial action you have taken with reference to the issues identified in the inspection letter/report provided to you by your local authority with your score:

Compliance with food hygiene and safety procedures

Compliance with structural requirements

Confidence in management/control procedures

Please provide any other supplementary evidence (e.g. photographs, invoices, copies of relevant HACCP documentation etc.).

Signature

Name in capitals

Position Date

Return to: WRS, Wyre Forest House, Finepoint Way, Kidderminster DY11 7WF

Or enquiries@worcsregservices.gov.uk